

GALLO	Document Title:	Vendor Receipt of Work Rules		
	Document No.:	EJG-EHS-FM-00003	Revision No.:	5
	Process Owner:	Corporate EHS	Origination Date:	12/04/2007
	ISO Standard Reference:	ISO 14001:2015 & ISO 45001:2018	Review Date:	08/21/2024

Vendor Receipt of Work Rules Documentation

Vendor Company: _____

If Applicable:

Capital Project Number: _____ PWO/PO Number: _____

This document applies to all vendors, contractors, and subcontractors performing construction, maintenance, or service work on any E. & J. Gallo Winery properties or its behalf (referred to collectively herein as "Vendor").

VENDOR MUST COMPLY WITH E. & J. GALLO WINERY'S VENDOR WORK RULES ("RULES") AT ALL TIMES.

E. & J. GALLO WINERY AND GALLO GLASS CO. REPRESENTATIVES MAY OBSERVE, AUDIT, OR INSPECT VENDOR'S WORK AREA(S) AND PRACTICES FOR COMPLIANCE WITH THESE RULES. HOWEVER, E. & J. GALLO WINERY WILL NOT BE HELD LIABLE FOR THE SAFETY OF VENDOR EMPLOYEES; INCLUDING SUBCONTRACT EMPLOYEES.

IF YOU ARE NOT SURE OF THE SAFETY, ENVIRONMENTAL, OR GOOD MANUFACTURING PRACTICES THAT APPLY TO YOUR CONTRACT, CONTACT YOUR PROJECT MANAGER.

FAILURE TO COMPLY WITH SAFETY, ENVIRONMENTAL, AND GOOD MANUFACTURING PRACTICES MAY RESULT IN THE REMOVAL OF VENDOR FROM THE PREMISES.

I acknowledge that I have received and reviewed the E. & J. Gallo Winery Vendor Work Rules. I understand it is my responsibility to know and comply with all of the requirements in the Vendor Work Rules. I agree to follow the Vendor Work Rules at all times while working at any of E. & J. Gallo Winery's properties or on behalf of E. & J. Gallo Winery.

Name (print): _____

Title: _____

Signature: _____

Date: _____

Last 5 digits of Driver's License: _____

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Revision History

Revision #	Date	Revised By	Approved By	Changes Made/Reason for Revision
Original	12/04/2007			Initial release
4	04/15/2024			Reviewed. Admin changes to the header. Changed process owner from Derrick Jarvis to Corporate EHS and added reference to ISO 14001 and 45001
4	06/20/2024			Minor edits
5	08/23/2024	Dawn Bollen	Dawn Bollen	Language in document updated under the advisement of Legal